ERAS registration runs from April through the end of May. This job aid will walk you through the process of registering your program in ERAS Account Maintenance (EAM).

To receive applications in ERAS, programs must register in EAM to indicate that they will have open positions and will use ERAS. For security, program contacts will receive two separate emails containing the program’s login ID and password. Contact our Helpdesk for additional assistance.

1. Navigate to [ERAS Account Maintenance (EAM)] and enter your login ID and password

2. Provide contact information (full name, email address, and contact phone) that will be only used by ERAS Staff. Review and agree to the Terms and Conditions

NEED HELP? [Contact the HelpDesk](#) Monday-Friday 8 a.m.– 6 p.m. ET at 202-828-0413
3. Provide program information that will be displayed to applicants in ERAS. To assist applicants with applying smart, provide your program’s general information, requirements, and deadlines under “Program Information for Applicant” area.

4. To receive applications for the upcoming season, update the program status to “Will have open positions and will use ERAS.” The training information area allows programs to list additional trainings offered (1-year training and/or 2-year training positions).
5. Review institutional contact information and confirm it is accurate.

6. Lastly, review primary and secondary contact information. These contacts will receive important ERAS emails throughout the season.