



## Constitution

### ARTICLE I- Name

The Society shall be known as the American Society of Neuroradiology.

### ARTICLE II- Objectives

**Section 1.** Develop and support standards for the training of neuroradiologists.

**Section 2.** Develop and support standards for the practice of neuroradiology.

**Section 3.** Foster research in neuroradiology.

**Section 4.** Promote a close fellowship and exchange of ideas among neuroradiologists.

**Section 5.** Provide meetings for the reading and discussion of papers and the dissemination of knowledge.

**Section 6.** Promote close cooperation between neuroradiology and other branches of medicine and the allied sciences.

**Section 7.** Establish channels for publication of scientific reports in the field of neuroradiology.

**Section 8.** Promote understanding of neuroradiology among patients, other health professionals and public agencies, and to enhance communications with these groups.

### ARTICLE III- Membership Categories

#### **Section 1.**

<i>Senior</i>	<i>Honorary</i>
<i>Member</i>	<i>Emeritus</i>
<i>Research Scientist</i>	<i>International Outreach</i>
<i>Member-in-Training</i>	

Hereinafter the words *members* or *membership* shall mean any of the foregoing classes of members to which they shall be applicable.

**Section 2.** *Senior Member* shall be a radiologist certified by the American Board of Radiology, Royal College of Physicians and Surgeons of Canada (RCPS), The American Osteopathic College of Radiology, or other Board or Tribunal which, in the judgment of the Executive Committee, is of equivalent rank.

Senior Members located in North America shall have completed a one-year ACGME- or RCPS-approved Neuroradiology fellowship program, passage of the ABR Subspecialty Certification exam in Neuroradiology and shall be engaged in the active practice of Neuroradiology in North America, devoting at least fifty percent (exclusive of administrative duties) to the professional practice of Neuroradiology.

Individuals who meet the criteria for senior membership but who reside outside North America are eligible for Senior membership.

Senior Member candidates who have Subspecialty Certification in Neuroradiology and/or have completed an ACGME or RCPSC-accredited (Canadian) Neuroradiology fellowship do not require sponsorship.

*(Selected radiologists who do not meet one or more of the above criteria may be proposed for election to Senior membership on the basis of outstanding neuroradiological experience or contribution as recommended by the Membership Committee and approved by the Executive Committee.)*

**Section 3. Member** shall be other neuroradiologists, scientists (master's degree, or higher [PhD] radiologists and physicians including non-radiologists/clinicians with an interest in Neuroradiology who do not meet the criteria for *Senior* membership. Candidates for membership must be sponsored in writing by one member of the Society holding *Senior* or *Member* status.

**Section 4. Research Scientist Member** shall be any physicist (Ph.D.) or neuroscientist (M.S., Ph.D.) with an interest and/or position relevant to Neuroradiology or Radiology, and who may not fulfill the requirements for *Senior* membership. Candidates for membership must be sponsored by one member of the Society holding *Senior*, *Member*, or *Research Scientist* membership.

*Research Scientist Members* who actively participate in the Society may be invited by a majority vote of the Executive Committee to be elevated to *Senior* membership, provided they meet the following criteria:

1. Be an ASNR member for three years
2. Actively participate in the Society, as defined by at least two of the following four criteria:
  - a) Attend a minimum of two ASNR Annual Meetings
  - b) Present an invited lecture at an ASNR Annual Meeting
  - c) Present an abstract or poster at an ASNR Annual Meeting
  - d) Participate on an ASNR committee

**Section 5. Member-in-Training** shall be physicians in an ACGME- or RCPSC-accredited (Canadian) Radiology Residency Program, Neuroradiology Fellowship Program, post-doctoral fellows within five years of their doctoral degree, medical students, or graduate (PhD) students. Candidates for *Member-in-Training* must be sponsored by their Radiology Residency Program Director, Fellowship Program Director, Medical School Dean, or Graduate School Dean, whichever is appropriate.

**Section 6. Honorary Member** shall be individuals who have made an extraordinary contribution to Neuroradiology. Candidates for Honorary membership shall be submitted for approval to the Executive Committee by the Honorary Member Committee.

**Section 7. Emeritus Member** shall be members who have retired from active practice.

**Section 8. International Outreach Member** shall be radiologists/neuroradiologists in developing countries with an annual per-person GDP of \$10,000 or less. International Outreach Members will not be eligible to serve as a voting member of committees, but may be invited as a guest to a committee meeting.

#### **ARTICLE IV- Membership Fees and Dues**

**Section 1.** The dues and assessments for each membership category shall be set by the Executive Committee.

**Section 2.** The annual dues of the Society shall be due and payable on January 1 for the calendar year.

**Section 3.** Unpaid dues shall become delinquent on March 31. Failure to pay dues by April 1 shall result in termination of membership in the Society.

**ARTICLE V- Acceptance of Members**

**Section 1.** Only those in the *Senior* and *Member* categories may sponsor candidates for membership.

**Section 2.** Individuals applying for membership shall be accepted as members when the Staff Membership Coordinator has processed their application.

**Section 3.** Any member of the Society may be granted *Senior* membership by a supermajority vote of the Executive Committee (two-thirds of the voting members present), after approval by the Membership Committee (reserved for extraordinary individuals).

**ARTICLE VI- Rights and Benefits of Membership**

**Section 1.** Only *Senior* members in good standing shall have the right to vote and to hold elective office.

**Section 2.** Each classification of membership may receive benefits as prescribed by the Executive Committee.

**ARTICLE VII- Officers**

The Officers of the Society shall be the President, President-Elect, Vice-President, Secretary and Treasurer.

**ARTICLE VIII- Election of Officers**

**Section 1.** Officers and other representatives of the Society shall be elected prior to the Annual Business Meeting as prescribed under Section 3 of this Article and will assume office at the conclusion of the Annual Business Meeting. Officers will serve according to the provisions in Article IX.

**Section 2.** One year of a term of office is defined as the interval from the end of one Annual Business Meeting through the end of the next Annual Business Meeting. A term of office shall be one year, unless specified to be the longer period: two-year term, three-year term, etc.

**Section 3.** The procedure for electing officers of the Society shall be as follows:

The Nominating Committee, chaired by the President-Elect, shall solicit nominations from the general membership. The top three candidates will be presented to the Executive Committee, along with a CV and statement from each describing their goals for ASNR. The Executive Committee will vote prior to the RSNA Annual Meeting with results announced at the Executive Committee Meeting held at the RSNA Annual Meeting.

The Nominating Committee will then present the ballot to the voting *Senior* membership by post or electronic mail no later than sixty days prior to the Annual Business Meeting, with an address and deadline for return of valid ballots. To be valid, ballots must be returned by post or electronic mail no later than forty days prior to the Annual Business Meeting. Valid ballots from ten percent of the *Senior* membership are required for a valid election. The ballot count will be supervised and certified by the ranking member of the Audit Committee who is not a candidate for elective office or position.

Those elected shall have received a majority of the valid ballots. Results will be immediately reported to the President, and then to the membership at the Annual Business Meeting.

If the vote results in a tie ballot, if no candidate for a specific office or position achieves a majority of the votes, or if insufficient votes are received to constitute a valid election, then the President shall declare the election for that office or position void and shall instruct the Nominating Committee to present one or two nominees for election at the Annual Business Meeting, as provided in Article XIII.

Positions to be filled ...

Annually: Vice-President, either Secretary (even years) or Treasurer (odd years), and two members of the Nominating Committee.

Biennially: Member-at-Large of the Executive Committee. The position is intended to enhance broad representation of neuroradiological practice on the Executive Committee. Each nominee for Member-at-Large shall be a *Senior* member of the Society, and shall be a community-based neuroradiologist in private practice. The Member-at-Large shall serve a two-year term.

Offices vacated unexpectedly: Should the office of President and/or President-Elect fall vacant, the President-Elect and/or the Vice-President, respectively, shall first ascend to the vacated higher office before elections are held for any remaining vacancies. When an officer completes the term of any higher office assumed unexpectedly, he/she shall then commence the term of office to which he/she would have ascended in the normal course of events. Any redundancies and other duplications resulting from such procedure will be resolved in favor of the officer who would have held the office had no unexpected vacancies occurred. Any person elected to fill a vacancy occurring unexpectedly shall serve for the remainder of the term with respect to which the vacancy occurred.

#### **ARTICLE IX- Duties of Officers**

**Section 1. President:** The President shall be the presiding officer of the Society and shall perform all duties that custom and parliamentary practice commonly associate with the office of the President. The President shall chair the Executive Committee, and be a member of all other committees except the Nominating Committee. With the approval of the Executive Committee and, in conformity with the Constitution, the President or his/her delegate shall appoint members to Standing Committees (except the Nominating Committee), shall appoint Society representatives, and may appoint members to Ad Hoc Committees.

The President's term of office shall begin immediately following the Annual Business Meeting.

**Section 2. President-Elect:** The President-Elect shall chair the Nominating and Program Committees, be responsible for the development of the annual scientific meeting, and have such other duties as assigned by the President. The President-Elect shall be a member of the Financial Management, Education, Health Policy, and Executive Committees, and Board of Directors.

The President-Elect shall ascend to the presidency after one term. If the President is unable to serve, the President-Elect shall assume all duties of President for the remainder of that term, prior to assuming their own term as President.

**Section 3. Vice-President:** The Vice-President shall assist in developing the non-scientific portion of the Annual Meeting under the direction of the President, and have such other duties as assigned by the President. The Vice-President shall be a member of the Program, Research, Nominating, Financial Management, and Executive Committees, and Board of Directors.

The Vice-President will be elected as prescribed in Article VIII to serve one term, and will ascend to the position of President-Elect. If the President-Elect is unable to serve, the Vice-President shall assume all the duties of the President-Elect for the remainder of that term prior to the assuming their own term as President-Elect. If both the President and President-Elect are unable to serve, the Vice-President shall assume all the duties of the President for the remainder of that term prior to assuming the duties of the President-Elect.

**Section 4. Secretary:** The Secretary shall be responsible for all duties that usually appertain to the office of Secretary and include, but are not limited to, keeping a permanent record of the proceedings of the Society

and maintaining a current roster of members, including current addresses, year of election, and membership classification.

The Secretary shall report on the activities of the Society at each Annual Business Meeting, and shall, within three months following the Annual Meeting, distribute a report to the general membership on the discussion and actions from the Annual Business Meeting, including reports from the officers and committees. The Secretary will also make a current list of members available to the general membership.

The Secretary shall be a member of the Rules, Education, Program, Membership, and Executive Committees, and Board of Directors, and have such other duties as assigned by the President.

The Secretary shall be elected as prescribed in Article VIII to serve a two-year term, ending in an even numbered year.

**Section 5. Treasurer:** The Treasurer, under the direction of the Executive Committee, shall be responsible for collecting, receiving, disbursing, and accounting for all funds of the Society.

The Treasurer shall keep a complete and permanent record of the financial transactions of the Society, and shall give a full financial report to the general membership at the Annual Business Meeting, and interim reports to the Executive Committee.

The Treasurer shall be a member of the Financial Management, Audit, Education, Publication, and Executive Committees, and Board of Directors, and have such other duties as assigned by the President.

The Treasurer shall be elected as prescribed in Article VIII to serve a two-year term, ending in an odd numbered year.

#### **ARTICLE X- Subspecialty Group Representation**

**Section 1.** A Subspecialty Group is defined as having a statement of purpose on the basis of a discrete body of knowledge and skill, and related interests that further the goals of the ASNR. The ASNR Executive Committee must approve all Subspecialty Groups.

**Section 2.** Subspecialty Group representation shall consist of one voting representative to the Executive Committee of the ASNR, or his/her alternate from each Subspecialty Group. The subspecialty representative and the alternate representative shall be elected by each Subspecialty Group, and must be *Senior* members of the ASNR.

**Section 3.** To be appointed to and/or maintain representation on the Executive Committee, a Subspecialty Group must, for the twelve months preceding the Annual Business Meeting of the Society, have a number of active members deemed sufficient by the Executive Committee, at least fifty-one percent of whom are members of the ASNR. A Subspecialty Group's qualifications for ASNR representation may be reviewed as needed by the Executive Committee at any time, and will be routinely reconsidered every three years.

#### **ARTICLE XI- Committees**

**Section 1.** Standing Committees of the Society shall include the following:

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|-----------------------------|--------------------------------------|
| 1. Executive                | 14. Financial Management             |
| 2. Board of Directors       | 15. Fellowship Directors             |
| 3. Education and Online CME | 16. Computer Science and Informatics |
| 4. Program                  | 17. Young Professionals              |
| 5. Publication              | 18. International Collaborations     |

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|--|----------------------------------|
| 6. Health Policy                           | 19. Evidence-Based Medicine      |
| 7. Health Policy-Economics                 | 20. FASNR Board of Trustees      |
| 8. Health Policy-Quality, Safety and Value | 21. Specialty/Regional Societies |
| 9. Health Policy-Standards and Guidelines  | 22. Technical Exhibits           |
| 10. Research                               | 23. Corporate Partner            |
| 11. Audit                                  | 24. Website and Social Media     |
| 12. Nominating                             | 25. Awards                       |
| 13. Membership                             |                                  |

**Section 2.** Ad hoc committees may be established by the President or his/her delegate, in consultation with the Executive Committee.

**Section 3.** Committees and committee chairs shall be appointed by the President with the approval of the Executive Committee, unless otherwise provided in the Constitution.

**Section 4.** Any Standing Committee may appoint a Co-Chair or Vice-Chair as determined by each committee's needs and under the direction of the ASNR Board of Directors..

**Section 5. *Executive:*** The Executive Committee shall consist of the following voting members: the President, President-Elect, Vice-President, Secretary, Treasurer, one Member-at-Large, the three most recent Past-Presidents, the chairs of the Health Policy Committee, Research Committee, Education Committee, Fellowship Directors Committee, Membership Committee, Research Scientist Committee, a *Member-in-Training*, and representatives of the Subspecialty Groups recognized by the Executive Committee, as governed by the provisions of Articles VIII and X. Nomination for and election to these positions, other than the Subspecialty Groups representatives, the chairs of Health Policy, Research, and Education Committees, shall be governed by the provisions of Article VIII. The chair of the Publication Committee, and the representative of the ASNR to the American College of Radiology Council or his/her alternate shall serve as non-voting members of the Executive Committee (unless empowered to attend and to vote in accord with other provisions of the Constitution). Additional non-voting members include the chair of the Young Professional, Health Policy: Economics, Health Policy-Quality, Safety and Value, Health Policy: Standards and Guidelines, International Collaborations, Specialty/Regional Societies, The Foundation of the ASNR Trustees, Technical Exhibits, Website and Social Media, Evidence Based and Computer Science and Informatics Committees.

**Section 6. *Board of Directors:*** The Board of Directors shall consist of the President, President-Elect, Vice-President, Secretary, Treasurer, Member-at-Large, First, Second and Third Past Presidents, Executive Director (*ex-officio, non-voting*), Chair of the Foundation of the ASNR Board of Trustees, Editor-in-Chief of the *American Journal of Neuroradiology (AJNR)*, and up to three additional members, chosen by the Board of Directors, each of whom will serve a three-year term. The Board of Directors will ask for Executive Committee input and shall be empowered to carry out the business of the Society between meetings of the Executive Committee. All actions taken by the Board of Directors will be reported in full to the Executive Committee at the next scheduled Executive Committee Meeting.

A three-fourths vote of the *Senior* members present and voting at the Annual Business Meeting is required to overturn any actions of the Board of Directors Executive Committee.

**Section 7. *Education:*** The Education Committee shall consist of the President, the President Elect, the immediate Past-President, the Secretary, the Treasurer, the chair of the Publication Committee, a *Member-in-Training*, a *Research Scientist Member* (whenever possible), and other ASNR members. The Chair shall serve a three-year term.

The Education Committee shall be responsible for the continuing medical education of ASNR members and other professionals that participate in the diverse educational activities of the Society. At the direction of the Executive Committee, the Education Committee shall plan and propose for consideration by the Executive

Committee projects to further the educational mission of the Society. The Education Committee shall help to implement those educational projects given final approval and funding by the Executive Committee. The Education Committee shall have liaison with the Program, Publication, and Health Policy Committees.

The Education Committee shall also be responsible for implementing the recommendations of the White Paper from the Website Task Force, continuously reassign the quality of the ASNR website and recommending upgrades, and assisting in the creation and upkeep of online educational content (CME and SAMs.)

**Section 8. Program:** The Program Committee shall consist of the President, President Elect, who shall serve as chair, Vice-President, Secretary, editor of the official journal of the Society (or his designated associate editor), chair of the Education Committee, representatives from Subspecialty Groups, a *Member-in-Training*, a *Research Scientist Member* (whenever possible), and such other members in good standing as appointed for one term by the chair of the committee. The appointed members of the Program Committee may be selected from any membership category.

The Program Committee shall be responsible for determining the character and scope of the Scientific Program, and for the Annual Meeting. The Committee shall have the right to accept or reject scientific papers offered for presentation at the meeting, and shall exercise proper control over the format.

**Section 9. Publication:** The Publication Committee shall consist of voting and non-voting members. Voting members shall include the Treasurer, chair of the ASHNR Publication Committee, a *Member-in-Training*, a *Research Scientist Member* (whenever possible), and additional members appointed by the President, one as chair, each to serve three-year terms. Each appointment may be renewed by the President, with the approval of the Executive Committee. Non-voting members of the Committee shall be the Editor and Deputy Editors of the *American Journal of Neuroradiology (AJNR)*.

The Publication Committee, with the approval of the Executive Committee, shall be responsible for publishing the official journal and other Society publications. It shall plan and propose for consideration by the Education and the Executive Committees specific projects to further the educational mission of the Society. It shall help to implement those projects given final approval and funding by the Executive Committee.

The Publication Committee shall also recommend to the Executive Committee a publishing company to publish the official journal.

**Section 10. Health Policy (HPC):** The HPC shall consist of the President, the President-Elect, the First Past President, and the Chair of the HPC, who will be appointed by the President for a three-year term. The HPC shall be weighted towards academic and community-based members with expertise and dedication to addressing practice issues. The President will make all appointments to the HPC, and all underlying committees in consultation with the Chair of the HPC. When possible, the HPC should include a Research Scientist member and a Member-in-Training.

With the approval of the Executive Committee, the HPC shall be responsible for conveying health policy information to Society members and addressing health policy issues at the legislative and administrative levels of government. The HPC will have oversight of the HPC-Economics, HPC-Standards and Guidelines, and HPC- Quality, Safety, & Value Committees and will work to prioritize and coordinate ASNR efforts related to clinical practice and health policy. The committee will also act as liaison to the ACR Commission on Neuroradiology and coordinate other joint efforts with the ACR, either directly or through one of the three underlying committees.

**Section 11. HPC/Economics:** With the approval of the Executive Committee, the HPC/Economics shall be responsible for providing a forum for ASNR members to address coding, reimbursement and coverage concerns, representing the membership on issues related to coding and reimbursement that are germane to neuroradiology, as policies change or new policies are developed, including, but not limited to, reviewing and commenting on the annual Proposed and Final Rules issued by the Centers for Medicare & Medicaid Services (CMS), acting as a liaison to the appropriate committees and commissions in organized medicine to ensure that the concerns of ASNR members are addressed by the appropriate venues: AMA/Specialty Society Relative Value Scale Update Committee (RUC), AMA CPT Editorial Panel, ACR Commission on Economics, and Centers for Medicare & Medicaid Services (CMS). The HPC- Economics also shall provide necessary information and education regarding coding, valuation, reimbursement, and coverage to members, as necessary, and other duties as assigned by the Chair of the HPC.

**Section 12. HPC/Quality, Safety and Value:** With the approval of the Executive Committee, the HPC/Quality, Safety and Value shall be responsible for developing utilization and appropriateness review and monitoring methodologies, monitoring various quality initiatives and related incentives (such as pay-for-performance) to assure proper reporting mechanisms for Neuroradiology, developing lists of diagnosis codes that are appropriate for billing and ultimately coverage of neuroradiology CPT code, disseminating information and education of membership regarding the developments and work of the committee, and other duties as assigned by the Chair of the HPC.

**Section 13. HPC/Standards and Guidelines:** With the approval of the Executive Committee, the HPC/Standards and Guidelines shall be responsible for developing new practice guidelines and technical standards, as appropriate, reviewing the ACR Guidelines in Neuroradiology, coordinating activities with the ACR Neuroradiology Commission's Committee on Practice Guidelines and Technical Standards, reviewing and revise guidelines produced by related subspecialty societies (ASPNR, ASSR, SNIS, ASHNR, and ASFNR), through subspecialty representation on the committee, correlating these efforts with the other committee chairs and the HPC Chair, as appropriate, and other duties as assigned by the Chair of the HPC.

**Section 14. Research:** The Research Committee shall consist of the President, the Vice President, the third most recent Past-President, and two co-chairs holding either *Senior Member* or *Research Scientist Member* status. One co-chair shall be an M.D., and the other a Ph.D. (or M.D., Ph.D.). The committee shall include the previous co-chairs, a *Member-in-Training*, other ASNR members appointed by the President, and other individuals judged to be able to provide valuable expertise. The co- chairs shall serve for a three-year term.

The Research Committee, with the approval of the Executive Committee, shall be responsible for fostering research in Neuroradiology and for overseeing researchers and research activities funded by or through the Society.

As directed by the Executive Committee, the Research Committee shall be responsible for supervising and judging the application or competition for awards and prizes bestowed by the Society. The Research Committee shall recommend recipients to the Board of Directors, which must approve all awards. The Research Committee shall monitor the progress of funded individuals or proposals as appropriate.

**Section 15. Audit:** The Audit Committee shall consist of the President and three *Senior* members, one of whom shall be appointed annually by the President to serve a three-year term. The appointed member with the longest tenure shall serve as chair.

The Audit Committee shall be responsible for annually reviewing the accounts of the Treasurer and retaining a certified public accountant for the purpose of auditing and certifying the annual report of the Treasurer. The ranking member of the Audit Committee, who is not a candidate for elective office or position, shall supervise and certify the annual election, subject to the provisions of Article VIII.



**Section 16. Nominating:** The Nominating Committee shall consist of six elected *Senior* members, each with a three-year term. Other members are the President-Elect, Vice-President, two Past-Presidents, and Executive Director (*ex-officio, non-voting member*). The Nominating Committee annually places four to six candidates on the ballot distributed to the ASNR *Senior* membership for selection of two new Nominating Committee members.

The Nominating Committee shall be responsible for performing its duties according to Article VIII, Article XI and Article XIII of this Constitution.

**Section 17. Membership:** The Membership Committee shall consist of five voting members: the President, Secretary and three *Senior* members of the ASNR, one of whom shall be appointed annually by the President to serve a three-year term. In addition, a *Member-in-Training* and a *Research Scientist Member* (whenever possible) shall be appointed. The appointed *Senior* member with the longest tenure on the Committee shall serve as chair. The former chair of the Membership Committee shall serve as a non-voting advisor to the Membership Committee.

The Membership Committee shall be responsible for reviewing and screening candidates who do not know *Senior* members who could sponsor them to assure that they fulfill the requirements for membership in the appropriate category, as called for in Article III of the Constitution.

The Membership Committee shall be responsible for fostering the enrollment and participation of PhDs, and other trained Neuroscientists in the Society. The committee will make recommendations to the Executive Committee on how to improve the scientific content of the Society and its offerings.

The Membership Committee shall survey *Senior* members annually to ascertain if each is devoting the required percentage of time to the practice of Neuroradiology, as called for in Article III of the Constitution, and recommend to the Executive Committee changes in membership status.

**Section 18. Financial Management:** The Committee will be chaired by the Treasurer, and will include the President, President-Elect, Vice President, Secretary, most recent Past-President, Fundraising Co-Chair of the Foundation, Chair of the Publication Committee, ASNR Executive Director/CEO and ASNR Chief Financial Officer. There may be up to four additional *Senior* members of the ASNR appointed by the Treasurer, each of whom will serve for a one-year term.

The activities of the Financial Management Committee would be expanded to include an annual review the operating budget with ASNR staff to discover opportunities for savings, plus the reinvestment of those cost savings to further promote the ASNR (i.e. membership, infrastructure, mission, and vision.)

The Committee will report its findings and recommendations to the Executive Committee through the Treasurer or his/her designee at least twice per year at the Executive Committee Meetings held during RSNA and the ASNR Annual Meeting.

**Section 19. Fellowship Directors:** The Fellowship Directors Committee shall consist of the Vice-President, other ASNR members who are also Directors of Fellowship programs, and ASNR members who are members of the Radiology RRC and Board of Trustees of the ABR, to insure appropriate communication. The chair of the committee shall be appointed by the President, shall serve a 3-year term, and shall serve as a voting member of the Executive Committee.

The Fellowship Directors Committee shall be responsible for the Fellowship Core Curriculum, Training Standards, Core Competencies, Procedural Competencies, ACGME Accreditation Issues, and a Trainee Section.

**Section 20. *Computer Science and Informatics:*** shall be responsible for planning the CSI Sessions at the ASNR Annual Meeting.

**Section 21. *Young Professionals:*** The Young Professional Committee shall consist of fellows in Neuroradiology programs who are current ASNR Members-in-Training, as well as former fellows who graduated in the prior 5 years and are active members of ASNR. Program Directors will be asked to submit their recommendations for appointment to the committee to the Young Professional Committee Staff Liaison. Recommendations will then be forwarded to the President-Elect and Vice President for appointments. The President-Elect shall attempt to achieve representation of the main geographic regions in North America, when making appointments.

The Young Professional Committee shall be responsible for identifying the interests of young professional in the Society at the Annual Meeting, improving communications between the Society's leadership and young professionals, planning focused educational sessions on advanced imaging for current fellows and recently graduated fellows, improving dissemination of information to young professionals in the Society, facilitating social networking opportunities for young professionals, and providing support for residents and medical students interested in Neuroradiology.

**Section 22. *International Collaborations:*** The International Collaborations Committee shall consist of the President, President-Elect, Vice President, Treasurer, Chair of the Education Committee (to serve as Vice Chair), Presidents of the ASFNR, ASHNR, ASPNR, ASSR, and WFNRS, as well as the Executive Director/CEO. Members will rotate on a yearly basis to accommodate the hierarchy of ASNR and WFNRS. The Chair, and additional committee members as needed, will be appointed by the President or his/her delegate.

The International Collaborations Committee shall be responsible for reviewing, coordinating, and developing international collaborative initiatives designed to raise the awareness and stature of the ASNR throughout the world, building long-standing relationships with key leaders and Neuroradiology-related societies, advising the Executive Committee on matters related to international imaging, and establishing priorities and related budgets for international efforts.

The International Collaborations Committee shall seek approval for all activities from the Executive Committee, seek advice and approval from the Financial Management Committee, if any expenses are to be incurred, and to seek advice and approval from the Publication Committee in matters related to advertising.

**Section 23. *Evidence-Based Medicine:*** The Evidence-Based Medicine Committee shall be responsible for overseeing and encouraging the development of outcomes research in Neuroradiology.

**Section 24. *The Foundation of the ASNR Board of Trustees:*** The Foundation of the ASNR Board of Trustees shall consist of the Chair, and ASNR President, Vice-President, President-Elect, Secretary, Treasurer, 1<sup>st</sup> Past President, and Executive Director (*ex-officio, non-voting.*) The Foundation of the ASNR Board of Trustees shall be responsible for promoting education and research in the field of Neuroradiology and develop of new ideas for clinical practice.

**Section 25. *Specialty/Regional Societies:*** The Specialty/Regional Societies Committee shall consist of the top three officers of the following eight specialty/regional societies: ASFNR, ASHNR, ASPNR, ASSR, SNIS,

ENRS, SENRS, and WNRS. The Chair and Co-Chair will be selected by the ASNR President and will each serve a 3-year term.

The Specialty/Regional Societies shall be responsible for recommending to the Executive Committee strategies to provide for more unification and similarities among the societies in such areas as meeting planning, abstract management, and websites.

**Section 26. *Technical Exhibits:*** The Technical Exhibits Committee shall consist of a Chair (who also serves on the Corporate Partners Committee), Vice-Chair, and a minimum of 10 members.

The Technical Exhibits Committee shall be responsible for coordinating with the Corporate Partners Committee to encourage overall vendor participation in the Annual Meeting, recommending/selecting members to the Technical Exhibits Committee, which the President, or his/her delegate, then appoints, initiating innovations relating to Technical Exhibits (i.e. schedule, prospects, etc), approving final floor plan of Technical Exhibits, based upon company preferences, flow, overall logistics, budget, facility fire/other codes, and Headquarters Staff recommendations, networking/visiting with Technical Exhibitors on-site in order to obtain their level of satisfaction/dissatisfaction, and soliciting any other feedback to better enhance the Technical Exhibits area, approving all written communications between Headquarters Office, Committee Members and Technical Exhibitors, and reviewing the Technical Exhibitors Prospectus in conjunction with the Headquarters Staff and Committee Members, providing on-site support to Headquarters Staff in the setup, operation, and dismantle of Technical Exhibits, and maintaining regular contact with Technical Exhibits Committee Members, Program Committee Chair, and Headquarters Staff.

**Section 27. *Corporate Partners:*** The Corporate Partners Committee shall consist of the President, President-Elect, Treasurer, Foundation of the ASNR Director of Development and Executive Director who serves as Co-Chair.

The Corporate Partners Committee shall be responsible for generating and soliciting funding from industry to support year-round educational and programmatic efforts for review and approval by the Executive Committee in November/December.

**Section 28. *Website and Social Media:*** The Social Media Committee shall help augment website and social media communications.

**Section 19. *Awards:*** The Awards Committee shall be responsible for selecting and proposing for consideration by the Executive Committee candidates for Honorary Membership in the Society, in accordance with Article III of the Constitution,

The Awards Committee shall be responsible for recommending to the Executive Committee, on a yearly basis, a recipient of the highest award of the ASNR- the Gold Medal. This award will be presented to that person who has made outstanding contributions to the field of Neuroradiology, and who has furthered, in an exceptional way, the mission of the ASNR. The award is presented at the Annual Meeting.

The Awards Committee shall be responsible for soliciting nominations for this award to recognize neuroradiologists who have demonstrated consistent excellence and lifelong accomplishment in basic or clinical neuroscience research, particularly funded research from federal or foundation sources.

The Awards Committee will select the outstanding presentation awards at the ASNR Annual Meeting. The Committee will consist of the Chair (First Past President), Vice Chair (prior year FASNR recipient), current ASNR President, two past presidents, two previous gold medal recipients, one at-large senior member, Chair of the FASNR Board of Trustees and the Research Committee Co-Chair (RS).

**ARTICLE XII- Meetings**

**Section 1.** The Society shall sponsor a scientific meeting each year at a time and place designated by the Executive Committee to promote the objectives as stated in Article II.

**Section 2.** The Annual Business Meeting of the Society shall be held in conjunction with the annual scientific meeting.

**Section 3.** Special business meetings may be called by the President, or upon written petition of one third of the *Senior* members of the Society.

The agenda for the special meeting shall be included in the call for the meeting, and no other business shall be conducted other than that stated in the call.

**Section 4.** Three percent of the *Senior* members of the Society shall constitute a quorum.

**Section 5.** The Secretary shall send the notice of the Annual Business Meeting to all members at least thirty days prior to the meeting. Notices for special business meetings shall be sent at least thirty days prior to the special meeting.

**Section 6.** Attendance at business meetings shall be limited to members. Only *Senior* members may vote. Scientific sessions are open to all registrants.

**Section 7.** The order of business for the Annual Business Meeting shall be as follows:

- |                                  |                             |
|----------------------------------|-----------------------------|
| 1. Call to Order                 | 6. Unfinished Business      |
| 2. Approval of Minutes           | 7. New Business             |
| 3. Secretary's Report            | 8. Installation of Officers |
| 4. Treasurer's Report            | 9. Adjourn                  |
| 5. Report of Standing Committees |                             |

If it becomes necessary to elect officers and/or representatives at the Annual Business Meeting as per Article VIII, then the report of the Nominating Committee and the election of officers and/or representatives shall take place as part of New Business. In that case, the elections shall be by secret ballot for each vacant position in the following order: President, President-Elect, Vice-President, Secretary, Treasurer, Member-at-Large of the Executive Committee, and member of Nominating Committee, as needed.

**Section 8.** Only *Senior* members in good standing who are present during the Annual Business Meetings shall be entitled to vote. No proxy or absentee ballots shall be permitted.

**Section 9. Parliamentary Procedure:** Except as otherwise specified in this Constitution, Robert's Rules of Order shall govern the parliamentary procedure for all meetings, elections, and other operations of the Society.

**ARTICLE XIII- Fiscal Year**

The fiscal year of the Society shall begin on July 1 and shall end on June 30.

**ARTICLE XIV-Indemnification**

The Society shall indemnify any current or former officer or member of the Executive Committee against expenses actually and necessarily incurred by him or her in connection with the defense or settlement of any

action, suit or proceeding made or threatened to be made against him or her by reason of being or having been an officer or member of the Executive Committee, if such person acted in good faith, for a purpose he or she reasonably believed to be in the best interests of the Society, and had no reasonable cause to believe his or her conduct was unlawful.

In the event that an officer or Executive Committee member is made or threatened to be made a party to a proceeding by the Society to procure a judgment in its favor, entitlement to and the extent of indemnification shall be determined by a court of competent jurisdiction.

#### **ARTICLE XV- Amendments**

Upon request from the Executive Committee, the Rules Task Force shall prepare and submit proposed amendments to the Constitution.

The Constitution of the Society may be amended at any Annual Business Meeting of the Society by a two-thirds majority of the *Senior* members present and voting, provided there is a quorum. Written notice of the proposed amendment shall have been transmitted to the members at least 30 days prior to the meeting at which the vote is to be taken.

Alternatively, the Executive Committee may request the Rules Task Force to prepare proposed amendments to the Constitution for presentation at the Annual Business Meeting or via e-mail, requiring for approval a two-thirds majority of the voting *Senior* members at the Annual Business Meeting, or by an electronic vote, with satisfaction of the Society's quorum requirement. In all cases, the voting members must be allowed 14 days from the date the notification of the amendments is sent to the time of the vote. Amendments may be proposed and voted upon throughout the year.

Last Revised on August 14, 2017