

Request for Audio Visual Equipment
NER Foundation Symposium
May 15 - May 16, 2010
Hynes Convention Center
Boston, Massachusetts



First Name _____ Last Name _____ Designation _____

Phone _____ Fax _____ Email _____

Presentation Number/Title: _____

Presentation Day/Date/Time: _____

Please indicate if you will need any of the following for your presentation:

LCD Projection (please complete the following)

My presentation will be developed on the following platform:

- | | |
|---|---|
| <input type="checkbox"/> PowerPoint 2003 (PC) | <input type="checkbox"/> Web Browser |
| <input type="checkbox"/> PowerPoint XP (PC) | <input type="checkbox"/> PowerPoint 98 (MAC) |
| <input type="checkbox"/> PowerPoint 2001 (PC) | <input type="checkbox"/> PowerPoint 2007(MAC) |
| <input type="checkbox"/> PowerPoint 2007 (PC) | <input type="checkbox"/> Other (describe) _____ |

I will supply my presentation on the following computer media:

- CD-ROM (or CD-R or CD-RW) USB Drive 1/2" VHS video projection equipment

The ASNR Meetings Department will contact you if your Audio Visual equipment request cannot be accommodated. If you require equipment not listed above, please contact the ASNR office immediately at 630-574-0220, x228.

Please return completed form via fax by Friday, February 5, 2010 to:
NER Foundation Symposium
Fax: (630) 574-1740
Attention: Brandon Sparling

REMINDER: Visit the Speaker Ready Room – Room 313 at the Hynes Convention Center no later than 4:00pm the day prior to your presentation. If you are unable to visit the Speaker Ready Room by 4:00pm the day prior to your presentation, please notify the ASNR offices. Changes to presentations are allowed up to 1 hr. prior to the start of the session.

In an effort to decrease problems with presentations, faculty will be able to submit their presentation before the meeting. Faculty Members are still required to check-in at the Speaker Ready Room to conduct one final check of their presentation.