



Dear Colleagues:

As the Program Chair for the 43rd Annual Meeting of the American Society of Neuroradiology, I would like to personally thank you for agreeing to help us make this a successful, educational meeting. As you know, the meeting is scheduled for May 23- 27, 2005 at the Metro Convention Centre in Toronto, Ontario, Canada. This is the largest neuroradiology meeting in North America, and generally attracts over 1,000 neuroradiologists, general radiologists, and sub-specialists in neuroradiology. I think you will enjoy the enthusiasm and energy of the attendees, and hopefully you will be able to attend some of the sessions yourself.

Please carefully review the information and speaker forms relating to your participation as a speaker at the ASNR 43rd Annual Meeting. Items with an asterisk (*) require a response from you by the indicated deadline.

ASNR 43rd ANNUAL MEETING INVITED SPEAKER INFORMATION PACKET

In preparation for the meeting, a number of items must be submitted to ASNR within the next few months. These items will help us meet CME requirements, and make sure your audio-visual needs are met. (See indicated deadlines on the items listed below). This speaker notification includes all of the information you will need to submit these items.

* **Presentation Summary (due Friday, January 21, 2005)**

The presentation summary (Minimum 150 words; Maximum 400 words) is of particular importance because it will be included in the Annual Meeting proceedings book. The presentation summary should cover the major points you plan to discuss in your lecture and a few key references (not more than 5) may be included as well. Please remember the session objectives, target audience and educational objectives of the meeting referenced on the following page when preparing your presentation and summary.

Please provide 1-4 learning objectives with your presentation summary. Refer to the presentation summary and learning objectives requirements provided on the speaker website, to develop your learning objectives. Objectives should be included with the presentation summary at time of submission. The objectives are particularly crucial this year as we are in the midst of CME reaccreditation.

Your submission of the presentation summary by the January deadline is critical to meeting our print deadlines and is appreciated by me. ASNR prefers invited speakers to submit their presentation summaries on-line. Similar to submitting an abstract on-line, this will provide a more efficient and smoother process for speakers.

If you choose to submit the presentation summary via email or regular mail, please remember to submit an original printed copy of the summary and provide an email copy with software and version referenced (e.g. Word, Office 97).

* **Academic Title/Presentation Title/Disclosure Statement (due Friday, January 21, 2005)**

As an accredited CME sponsor, the ASNR requires that its speakers comply with the ACCME Standards for Commercial Support of CME. To comply, speakers at CME events must disclose their financial or other relations with industry concerns including pharmaceutical and device manufacturers. As our speaker, you are required to disclose any significant financial, interest or relationship that you may have with a commercial company or manufacturer(s) of any commercial product/service that is discussed as part of your presentation. To comply with this requirement, all speakers need to complete the "Speaker Disclosure Statement", even when no disclosure exists, and return it to our office or submit online by Friday, January 21, 2005. Such disclosures will be communicated to the participants.

The Commercial Support Standards also require that your presentation be free of commercial bias and that any information regarding commercial products/services is based on scientific methods generally accepted by the medical community. When discussing therapeutic options, you should use only generic names. If it is necessary to use a trade name, then those of several companies must be used. Additionally, if you plan to include discussion on any unlabeled/investigational use of a commercial product/device, you are required to disclose this to the participants. Should you determine that you cannot comply with these requirements or any of the provisions of the Commercial Support Standards, please call us as soon as possible.

* **Biography (due Friday, January 21, 2005)**

Please provide a brief biography (maximum 200 words) that can be used to introduce you to our attendees. Similar to the presentation summary, your biography may also be submitted online. Please refer to site for details.

* **Request for Audio Visual Equipment (due Friday, January 21, 2005)**

Use the enclosed form to order the audio visual equipment you will need to give your presentation.

* **Registration (Advance Registration Deadline is Friday, April 8, 2005)**

ALL SPEAKERS MUST REGISTER FOR THE MEETING. As a special thank you to speakers who are not ASNR members, your registration fee for the ASNR 43rd Annual Meeting will be waived. The registration fee waiver applies to the Annual Meeting only. If you plan to attend the NER Foundation Symposium, a separate registration fee will be required. A special registration packet will be sent to you in late December. Please use these materials to help us ensure that special care is taken with your registration.

* **Honorarium (W-9/W-8ECI form due by Friday, January 21, 2005)**

You will receive an honorarium of \$500.00 for each presentation and summary. **Please Note:** The Request for Taxpayer Identification Number and Certification (W-9 form – for U.S. speakers and W-8ECI for Canadian speakers) must be completed and signed before ASNR can pay an honorarium.

* **Travel Expenses**

As an Invited Speaker member who does not belong to ASNR, the following travel related expenses will be paid in gratitude for your time and efforts:

Airfare: Round trip coach airfare.

Accommodations: Two (2) nights' lodging at the convention rate at the Fairmont Royal York Hotel.

PLEASE NOTE: All air and hotel reservations for non-member speaker must be made by the ASNR staff. Where possible, air travel will be booked on United Airlines, the Official NER Foundation Symposium and Annual Meeting provider.

Incidental Travel Expenses: The ASNR reimbursement policy: incidental travel expenses up to a maximum of \$100 per day for faculty (non-cumulative). ASNR considers incidental expenses:

- Transportation/parking costs to and from airport(s)
- Tips and gratuities
- Individual meals
- Phone calls during your approved hotel stay.
- *Items **Not** covered in reimbursable expenses include hotel room Internet and business center services and movies.*

An added benefit to speaker is the **complimentary** use of the E-Access/Messaging Center at the meeting venue, allowing free Internet access on a daily basis.

We appreciate your adherence to these policies and require original receipts to be submitted with the completed travel expense form. Honorarium and reimbursement for travel expenses will be paid by ASNR in one check approximately 6-8 weeks following the meeting.

DEVELOPING YOUR PRESENTATION

According to ACCME standards, programs presented for Continuing Medical Education (CME) credit should address the target audience and educational objectives of the ASNR 43rd Annual Meeting.

TARGET AUDIENCE

The ASNR 43rd Annual Meeting is designed specifically for the practicing general neuroradiologist who wishes to integrate advanced imaging such as magnetic resonance spectroscopy, diffusion and perfusion imaging, and functional magnetic resonance imaging into his/her daily practice. Programming is also focused toward the neuroradiologist who seeks to better understand modern imaging techniques applied to a practice which includes adults or children, disorders of the spine, head and neck disease, and neurovascular intervention.

ASNR 43rd Annual Meeting Educational Objectives

At the conclusion of this conference, participants will be able to:

1. Describe the current status of neuroradiological imaging of the head, neck and spine and interventional imaging in both adult and pediatric populations.
2. Apply state of the art techniques in diffusion imaging, perfusion imaging, MR spectroscopy, parallel and high field MR in the treatment of both adult and pediatric populations.
3. Identify a rational imaging approach to stroke, central nervous system infection, and demyelinating disease.
4. Describe the differences between 1.5T and 3T MR imaging, with emphasis on image artifacts and how to improve signal-to-noise ratios.
5. Discuss MR safety issues, and re-evaluate the relative contraindications to MR imaging.
6. Identify common imaging presentations of temporal bone lesions, including inflammatory processes involving the tympanic cavity, facial palsy, and tinnitus.
7. Identify on sectional imaging studies the major anatomic landmarks separating the superficial and deeper spaces of the face, and the course of major neural structures as they traverse the soft tissues of the neck and cervicothoracic junction.

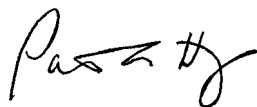
ASNR 43rd Annual Meeting Educational Objectives (cont'd)

8. Differentiate the imaging appearance of motor denervation from other pathologic processes involving the head and neck.
9. Interpret, in a systematic fashion, sectional-imaging studies performed on patients with proptosis, and discuss the evaluation of orbital lesions such as neoplasms and trauma.
10. List criteria by which a differential diagnosis of mandibular and major salivary gland lesions can be created.
11. Discuss the prognostic implications of differentiating high-grade from low-grade sarcomas, and list imaging findings that significantly impact the surgical and nonsurgical management of patients with sarcomas of head and neck.
12. Describe the management strategies for treatment of cervical carotid artery stenosis.
13. Review characteristics and pathology associated with vascular and lymphatic malformations, and treatment options for both low-flow and hi-flow vascular malformations.
14. Describe the management strategies for treatment patients with intracranial atherosclerotic stenosis.
15. Identify the processes which underlie reimbursement for both hospitals and physicians and the method and rationale of current reimbursement initiatives.
16. Examine the RUC survey process and its importance.
17. Review endovascular treatment, appropriate patient selection, relative benefits of each therapy and expected clinical outcomes for head and neck neoplasms.
18. Describe the use of pre-operative fMRI data in neurosurgical treatment planning.
19. Identify the common neurodegenerative disorders in the adult patient and review neuroradiologic imaging findings.
20. Review the role of angiogenesis in brain tumors.
21. Describe the advances in molecular imaging as they relate to neuroradiology.
22. Demonstrate how children with intractable seizure disorders are evaluated using advanced imaging techniques and monitoring.
23. Review and illustrate the various surgical methods currently being used to treat children with intractable seizures.
24. Discuss outcomes for the various procedures currently used to treat children with seizure disorder.
25. Using case based methods, present imaging studies of both common and rare pediatric neurological abnormalities.
26. Review the history and pathology of focal white matter necrosis in children.
27. Review the studies of causation of these lesions.
28. Describe the epidemiology of periventricular leukomalacia in premature and term infants and illustrate the appearance and distribution of these lesions using advanced imaging techniques.
29. Evaluate the use of higher field strength and other advanced imaging techniques in the diagnosis of spinal problems in the adult population.
30. Discuss recent advances in multi-detector CT imaging of the spine.
31. Evaluate interventional procedures for use in management of the disorders and diseases in the adult spine, especially as they relate to pain management.
32. Review the imaging findings of common spinal diseases in an orderly concise manner.
33. Demonstrate the basic knowledge of the use of the computer in the practice of Neuroradiology with reference to hardware, operating system and peripherals for both the Macintosh and PC platforms.
34. Identify and demonstrate use of Internet resources including PubMed, MedlinePlus, other search engines, and literature search sites.

Thank you for your cooperation in completing and submitting the required documents by the deadline requested. Should you have any questions regarding the meeting, or about the enclosed materials, please contact Catherine Neis at (630) 574-0220, Ext. 232 or Lora Tannehill at (630) 574-0220, Ext. 229. I can also be reached by e-mail at Patricia_Hudgins@emoryhealthcare.org with any specific questions regarding your presentation.

We look forward to your participation and to a successful ASNR 43rd Annual Meeting, and hope you find this meeting as rewarding and educational as I have.

Sincerely,



Patricia A. Hudgins, MD
ASNR President-Elect/Program Chair
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